

Galleria Rule – Emergency Access

The Galleria Condo Corp 802 2630
11220 99 Avenue, Suite 300
Edmonton, Alberta, T5K 2K6

Galleria Rule

EMERGENCY ACCESS

Keys are required to access individual suites in the event of an emergency; including fire, flood, and resident assistance. Other keys required are for ground floor patio gate locks, keys for hose bib inspection, and seasonal off and on, as well as for storage lockers.

Use of the Emergency Suite Access Key shall be restricted to Current Board Members, Property Manager, and the Site Manager.

Suite door keys are identified and stored in a locked area requiring a sequence of unlocking three other areas to access the Suite door keys.

A logbook is utilized to record the date and time and reason for each use of the Suite door key.

If an emergency is suspected, including fire, leaking water, and broken windows, the Suite access key may be used to confirm the problem, resolve the issue or reduce the impact of the emergency on the building, common area, and neighboring suites. In such cases, a Notice of Entry form will be left in the unit noting the time and reason for access and the names of persons entering the Suite.

History of Rule:

First Drafted:	December 5, 2008
First Approved:	December 16, 2008
Revised:	October 28, 2009
Revised:	January 12, 2021

Board Approval of Rule:

Board Approved:	February 10, 2021
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