

### HOUSE RULES - The Alders Guest Suite

1. Suite rental is not to be booked more than sixty (60) days in advance.
2. Suite may be rented by guests of Owners or Tenants residing at 3215 & 3225 Alder St.
3. There are no restrictions on the number of times a Resident may reserve a guest room.
4. The Activity Centre is available at no charge for owners, friends or family of owners; all other rentals of the Activity Room will be charged \$35.00 per booking.
5. Extensions of visits may be granted on a day-to-day basis depending on the availability of the guest suite.
6. The rental fee for the guest suites located at both 3215 & 3225 Alder St. will be \$35.00 per night with a maximum occupancy of 4 persons. Please make cheque payable to: Strata Plan VIS1166.
7. Keys are to be picked up from a designated Council member. Keys for all guest suites will be issued on the day of occupancy and all keys must be returned by 11:00am on the day of departure.
8. The guest suite must be cleaned after departure and ready for the next guest. Failure to clean the guest suite will result in a \$75.00 cleaning charge.
9. Towels and sheets are provided for your convenience and must be cleaned if used during your stay.
10. Owners and residents are responsible for the actions of their guests and should ensure all guests are provided with a copy of the House Rules & Bylaws for The Alders. Owners or residents will be responsible for any damages caused by their guests.
11. The Strata Council will investigate all complaints regarding guests and refer them to the Management Company if necessary.
12. Payment for guest suite rental is due upon the day of departure.
13. Two weeks notice is require for cancellations of the guest suite, otherwise \$25.00 will be charged.
14. Guests and owners are responsible for the security of the building and the guest suite. All doors are to be closed after exiting and leaving the building. People are not to be randomly let into

the building. Please do not prop open or leave the guest suite unattended. The guest suite must be locked at all times when your guest is not in the suite.

15. All guest suites and common areas in the building are non-smoking.

GENERAL INFORMATION FOR THE ALDERS GUEST SUITES

1. No pets permitted.
2. No alcohol permitted in common areas.
3. Parking is available in the visitor parking area and is based on availability.
4. No commercial or oversized vehicles permitted.
5. Telephone or cable not provided in guest suites.
6. There are two showers and a sauna in the multi-purpose room which is located behind the covered parking.
7. Washing machines are located on the main floor of each building and vacuum and cleaning supplies are located in each guest suite.

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Ordered by Maria Furtado 2023/05/12